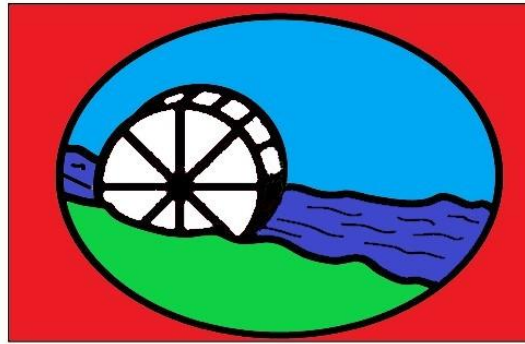


Cwmfelin Primary School

Governing Body Annual Report to Parents

Eager to Learn. Proud to Achieve.



Awyddus i Ddysgu. Balch i Gyflawni.

Academic Year 2024 / 2025

UNCRC – Article 29

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WORD FROM THE CHAIR OF GOVERNORS

Dear Parents and Carers,

As we begin the school year, I would like to take this opportunity, on behalf of the Governing Body, to reflect on the year gone by and to express our heartfelt thanks to everyone who contributes to making our school such a special place.

I cannot ignore how this school year began with deep sadness as we tragically lost one of our pupils, Charlotte, who will always hold a special place in our hearts. Her warmth, laughter and enthusiasm touched many lives within our community. We continue to keep her family, friends and classmates in our thoughts and we will always remember Charlotte with love and fondness.

Throughout the last academic year, our dedicated staff team have shown remarkable commitment, care and professionalism as Estyn visited the school. They have worked tirelessly to support our children - academically, emotionally and socially - creating a nurturing environment for learning. On behalf of the governors, I want to express our sincere appreciation for their hard work and unwavering dedication.

A very warm welcome also goes to all the new parents and children who have joined us this year. We hope you already feel part of our school family and have experienced the warmth, kindness and sense of community that make our school so special.

As always, this time of year brings both celebration and a touch of sadness as we prepare to say goodbye to our families and pupils in Year 6 in July 2026. We are immensely proud of all that they have achieved during their time here. They have grown into confident, capable and caring young people, getting ready to take their next steps. We wish them every success and happiness for the future, and they will always be part of our school's story.

Finally, thank you to all our parents and carers for your continued support, encouragement and trust. Your partnership makes a huge difference and helps our school community continue to flourish.

Kind regards

Nicole Ronan-Thomas
Chair of Governors

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Governing body of Cwmfelin Primary School

Governing Body (as at Summer 2025)			
Chairperson: (Community)	Cllr N Ronan-Thomas		
Substantive Headteacher:	Mrs J Morgan		
Acting Headteacher:	Mrs J Edwards		
Teachers:	Mrs L Evans	Staff:	Mrs G Hulme
Parents:	Dr B Williams	Community:	Mrs A Sharma - Thomas
	Mr P Groves (Vice Chair)		Cllr P Sasiruban
	Mrs J O’Gorman		Mrs J Haig
	Mr C Price		
		Bridgend LA:	Mrs K Warren
			Vacancies
Clerk to the Governors: Miss Simone Delaney School Governance Solutions Ltd c/o Cwmfelin Primary School schoolgovernancesolutions@gmail.com			

About our Governing Body

The role of the Governing Body is to provide strategic management, and to act as a critical friend, supporting the work of the Headteacher and other staff. The full Governing Body usually meet once each term, under extraordinary circumstances they may need to have extra-ordinary meetings, but these are rare.

The Governors at Cwmfelin Primary use a committee structure to undertake their monitoring and evaluation roles. Membership and terms of reference of the committees are determined annually. Finance, Staffing, Health and Safety, Curriculum and Complaints committees are examples. These committees meet outside of the full Governors meetings, as required, to discuss specific issues that arise throughout the year. Each committee reports fully to the whole Governing Body through its agenda/minutes.

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School aims

School motto: *Eager to learn, proud to achieve.*





School vision: We provide a safe, happy, inspiring learning environment built on high expectations, tolerance, and mutual respect.

Together we instil confidence in our children to enable them to become resilient, hardworking, ambitious learners who will grow and develop into valued citizens of Wales and the wider world.

Our School Curriculum

We are continuing to develop our Cwmfelin Curriculum which began its implementation in September 2022.

The four purposes are at the heart of our curriculum and underpin everything that we do. Teachers ensure that planning reflects these four purposes and provide opportunities for pupils to become:

-  Ambitious, capable learners ready to learn throughout their lives.
-  Healthy, confident individuals, ready to lead fulfilling lives as valued members of society.
-  Ethical, informed citizens of Wales and the world
-  Enterprising, creative contributors, ready to play a full part in life and work.

Throughout the school, lessons focus on the knowledge, skills, and experiences that pupils will experience in a range of real life, authentic contexts. Through consultation with parents, pupils and staff, our curriculum has developed and allowed for a concept-based approach to be implemented. Cross cutting themes and cross curricular skills are evident in planning and pupils contribute to the planning process. Children learn through an inquiry- based approach and teachers incorporate a range of strategies to promote thinking skills into daily lessons.

A variety of teaching methods are employed to encourage pupils to become independent learners and access a range of more challenging materials.

All pupils are encouraged to speak Welsh and incidental Welsh is used throughout the school day. We are currently working towards our Bronze Siarter Iaith Award with our Criw Cymraeg. Welsh Language is promoted in classes through displays and storybooks, and Welsh songs and prayers feature in assemblies. Our annual Eisteddfod celebrates the heritage, language and culture of our country and we explore how these aspects represent our 'cynefin'.

School prospectus

Our school prospectus is updated annually in line with Welsh Government guidelines and is initially distributed to every family when their child enters Cwmfelin Primary. Any family wishing to receive an additional copy of the school prospectus may request a copy from the office or view it on our school website.

Financial Statement for the financial year 2024-2025

Appendix A is a copy of the school's financial statement for the Financial Year 2024-25.

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Our Staffing Structure 2024-2025

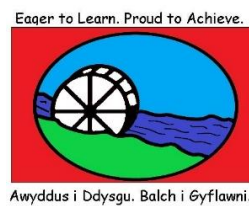
PUPILS ON ROLL: (Summer 2025)		TEACHING STAFF
Rising 3's	14	Mrs S Morgan
Nursery	14	
Reception	22	Miss R Hopkins
Year 1	24	Mrs S Evans
Year 2	30	Mrs E Rowlands
Year 3	23	Miss C Bumford
Year 4	25	Mr J Desmond
Year 5	28	Mr A Bluck
Year 6	28	Mrs L Evans
Total	208	

Our Teaching AoLE Teams 2023-24

Languages, Literacy and
Communication
Mrs L Evans

Numeracy and
Mathematics
Mr J Desmond

Expressive Arts
Mr A Bluck



Humanities
Miss C Bumford

Science and Technology
Mrs E Rowlands

Health and Wellbeing
Miss R Hopkins

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Curriculum Organisation

We aim to offer a broad and balanced curriculum throughout the school, organised broadly into Progression Step 1 (Nursery/Reception), Progression Step 2 (Classes 1,2 & 3), and Progression Step 3 (Classes 4,5 & 6). Our Curriculum for Wales development provides opportunities for pupils to develop their knowledge, skills, and experiences through high standards of teaching and learning. Pupils are involved in planning for their learning, and we teach through an inquiry- based approach. At the start of each inquiry, immersion sessions set the scene and generate enthusiasm for the topic. Pupils develop specific skills and demonstrate their learning through showcases to a wider audience including parents, other classes and in digital form.

Arrangements for pupils with Additional Learning Needs (ALN)

At Cwmfelin Primary School we are a fully inclusive education system where all learners have access to an education that meets their individual needs. In September 2021, because of the Additional Learning Needs and Education Tribunal of Wales Act, schools in Wales are required to amend their current approach to ensure that all children can access the curriculum. Universal school provision meets the needs of most learners and specific interventions are offered to support learners both academically and with their wellbeing.

In line with our policy, which can be found on our school website, there are agreed procedures for identifying, assessing, and teaching children with additional needs. To identify those children who may have an additional need, we collect data over time which may include screening and assessments, observations, assessments of day-to-day learning, monitoring progress over time and advice from outside agencies. Children who do not make the expected progress over time will be considered as having additional needs. Mrs S Evans, our ALN coordinator offers advice and support to staff and parents and each identified child has an individual learning plan with specific targets which are regularly reviewed. Parents and pupils are included in the review meetings which focus on pupil progress and suitable provision.

Religious Education and Collective Worship

Religious Education is provided for every pupil in the school. The school has no particular affiliation with any religious denomination but is broadly Christian in nature and recognises a broad range of other faiths.

Acts of collective worship are held each day and are led by different members of the teaching staff and visiting speakers. Local clergy also occasionally take whole school assemblies, which are enjoyed by the pupils. A pupil may be excluded from Religious Education and collective worship on religious grounds following a request from the parent, with whom alternative provision will be discussed.

Healthy Eating in Schools

The school endeavours to follow guidance outlined in the Welsh Government's Appetite for Life Action Plan and Healthy Eating in Maintained Schools. We actively promote a healthy lifestyle and a positive attitude towards healthy eating, exercise, hydration, and rest. Pupils have access to drinking water throughout the school day and are invited to bring fresh fruit as a snack at break time.

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All school dinners meet Welsh Government requirements. The school meals service also promotes positive nutritional messages by providing healthy food in Breakfast Club. Pupils are given the choice of water or milk to drink with their lunch. Since the beginning of the Autumn term 2024, the Welsh Government Universal Provision for Free School Meals offer will provide free school meal entitlement for all pupils from Nursery to Year 6.

Language use in School

The curriculum is delivered through the medium of English. However, education provision promotes bilingual skills and reflects the language and culture of Wales. The Welsh dimension of the curriculum is developed through a Welsh ethos within the school, through the selection of appropriate subject content and through the learning of Welsh. Welsh is taught as a second language throughout the school, and the use of Welsh is encouraged throughout the school day.

School Policies

The following policies and documents have been reviewed and updated during the 2024-25 academic year:

-
Attendance
Educational visits
Safeguarding
Marking & Feedback
PREVENT

School Toilet Facilities

There are age-appropriate toilet facilities for pupils throughout the school. Pupils in Early Years, Year 1 and Year 2 have access to toilets in the demountable classrooms. Pupils in classes 3 and 4 share toilets at the south end of the main building and boys and girls in years 5 and 6 access separate facilities at the north end of the main building. School toilets are cleaned daily and any operational or cleaning issues are addressed promptly by staff.

School Improvement

The School Improvement Plan (SIP) communicates the vision for improvement in the form of targets and actions and ensures that achievement is raised in all aspects of school life. The targets for 2024-25 were:

<p>Target 1 To improve standards of Teaching & Learning to raise outcomes for all pupils including those affected by poverty, ALN or other identified barriers.</p>
<p>Target 2 To continue to develop provision for supporting wellbeing, equity & inclusion and improve attendance.</p>
<p>Target 3 To develop the effectiveness of middle leaders and governors to continue to improve standards and provision ensuring high quality learning and teaching for all.</p>

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Complaints

The governors hope that any concerns and issues can be addressed through discussion with the class teachers, the Headteacher and/or administration staff prior to becoming an issue for the attention of the Governing Body and the local authority. Our complaints policy sets out the agreed procedures for handling complaints and is available on the school website or directly from the school upon request.

Attendance

The school places strong emphasis on good attendance and pupil attendance is regularly monitored with the support from the Education Welfare Service. Our Attendance Approach is informed by current policy and procedures and is available on our school website. Parents should note that Welsh Assembly guidelines state that taking children on holidays during term time is not an entitlement for parents and all such absences need to be applied for in advance.

Pupil Attendance/Absence – 2024/25

Number of Sessions Lost (Out of a total of 74213)	Reason
918	Unauthorised Holidays
386	Authorised Holidays
2341	Illness
0	Partial or Enforced Closure
5	Educated off site
3	Excluded
87	Other authorised circumstances
385	Late before registration
109	Late after registration
306	Medical / Dental appointments
317	Unauthorised absence (not covered by other codes)
25	Approved sporting activity
1231	Educational visit or trip
1457	Untimetabled sessions for non-compulsory school-age pupils
7570	TOTAL

The School Day / Session Times

	Morning Session	Lunchbreak	Afternoon Session
Nursery	9:00 – 11:45	11.45 – 13:00	13:00 – 15:00
Reception	9:00 – 11:45	11:45 – 13:00	13:00 - 15:15
Year 1 & Year 2	9:00 – 12:00	12:00 – 13:00	13:00 - 15:15
Years 3,4,5 & 6	9:00 – 12:15	12:15 – 13:15	13:15 - 15:30

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School Holiday Dates

A link to school holiday dates for 2025/26 can be found at the end of this report.

Activities, achievements, and community links

Our pupil committees were elected at the start of the new academic year and meet throughout the year, namely, Pupil Council, Eco Council, Rights Respecting Ambassadors and Criw Cymraeg. These groups play a valuable role in the development of our school and organise many activities linked to specific areas of pupil interest. For example, Criw Cymraeg began their work towards achieving the Siarter Iaith award, Pupil Council organised many fundraisers including Children in Need activities, Eco Council continued to gather evidence to renew our Green Flag and Ambassadors are advocates for children's rights.

Links with the community continue to develop and we maintain good relationships with Maesteg library, local health, and social services, our local PCSO's, local businesses, Maesteg Town Council, local churches, and the Fire Service. We also continue to support our families and community through our Big Bocs Bwyd.

Staff recognise and celebrate pupil achievement through weekly award assemblies held on Fridays. A Seren yr Wythnos (Star of the Week) is selected from each class and pupils share certificates, medals and trophies from extra-curricular clubs and sports. A weekly attendance certificate is presented to the class with the highest attendance that week as well as Cwmfelin Bear who joins their class for the week.

Pupils have benefited from a range of visits during the year to enhance their learning and deepen understanding of their inquiry work. These included trips to Maesteg library and Town Centre, local playgrounds, Parc Tir Iarll, Bryngarw Park, Porthcawl, South Wales Miners Museum, Wiggleys Fun Farm, Techniquet and Swansea Museum.

Sports Provision

The school provides good opportunities for pupils to participate in a wide range of sports. The aim of the school is to improve skills in a way that will create life-long commitment to activities and sport and promote a healthy lifestyle. The school curriculum incorporates a variety of creative, competitive, and adventurous activities.

Pupils in Years 4, 5 and 6 participated in an intensive swimming programme to develop confidence and skills, while pupils in Year 6 attended a residential trip to Manor Adventure. They participated in a wide range of outdoor adventurous activities including archery, shooting, stand up paddle boards, canoeing, zip wire, kayaking, climbing, and abseiling.

Two separate sports events were hosted on the field with all children taking part. Sports Day celebrations were a tremendous success, with parents attending to celebrate and support sporting achievements.

Junior pupils regularly complete in the Bridgend Schools Cross Country league with a number of pupils achieving success. The Rugby team participated in the Keith Grice tournament.

Pupils in Class 5 attended the Ospreys tournament and the Apollo football tournament. Classes 5 and 6 also attended the Maesteg Park rugby tournament and the Cluster football event at Caerau Primary.

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We are incredibly grateful to WEPA who continue to be our sponsor and provided funds to purchase additional rugby and football kit.

Estyn Interim Inspection

The school received notice of an Estyn Interim inspection in the Summer Term 2025, and, on 11th June, inspectors visited the school. They observed lessons, spoke to pupils, and discussed progress against the recommendations of our core inspection in January 2023. The published letter recognised the improvements made in both literacy and welsh and you can read the full report by clicking the link below:

[Interim visit letter Cwmfelin Primary School 2025](#)

School Holiday Dates

<https://www.bridgend.gov.uk/residents/schools-and-education/term-dates/>

Term dates for the year 2025/26

	Autumn Term 2025	Spring Term 2026	Summer Term 2026
Begins	Monday 1 September 2025	Monday 5 January 2026	Monday 13 April 2026
Half Term	Monday 27 October 2025 - Friday 1 November 2025	Monday 16 February 2026 - Friday 20 February 2026	Monday 25 May 2026 - Friday 29 May 2026
Ends	Friday 19 December 2025	Friday 27 March 2026	Monday 20 July 2026

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Appendix A

Bridgend County Borough Council		Cost Centre:		4320		
Run for Period 12 2024/2025 on 08/05/25		Based on:		204,04		
School:	Cwmfelin Primary	Budget	Expenditure to period 12 as at 07/05/25	Budget committed as at 07/05/25	Projected Expenditure	Spend of budget
Budget allocation:	£814,391					
Employee Related Expenses						
AA	Teaching Staff	633,000	677,206	677,206	677,206	83.15%
CB	Cleaners	27,300	29,154	29,154	29,154	3.58%
CD	Supervisory Assistants	14,000	10,277	10,277	10,277	1.26%
CJ	Special Needs Support Assistant	2,000	3,241	3,241	3,241	0.40%
MB	School Clerk	32,300	33,545	33,545	33,545	4.12%
MC	Nursery Nurses / Learning Support Officer	104,500	106,897	106,897	106,897	13.13%
MS	School Site Managers	33,000	33,070	33,070	33,070	4.06%
MX	Cover Supervisors	32,000	38,947	38,947	38,947	4.78%
WA & XX99	Supply Cover and Agency Staff	30,000	43,311	43,311	43,311	5.32%
WA09	Mutual Fund SLA	5,813	23,874	23,874	23,874	2.93%
WX03	Consultants	-	460	460	460	0.06%
XX70	Staff Training	1,000	2,503	2,503	2,503	0.31%
XX91	Gratuities	-	-	-	-	0.00%
Total Employees		914,913	1,002,485	1,002,485	1,002,485	123.10%
Premises Related Expenses						
1005	REPAIRS & MAINT (DELEG'D)	25,000	30,011	30,011	30,011	3.69%
1101	MAINTENANCE OF GROUNDS	1,000	428	428	428	0.05%
1202	GAS (EXCL LPG)	16,000	6,909	6,909	6,909	0.85%
1203	ELECTRICITY	28,000	27,298	27,298	27,298	3.35%
1302	PREMISES HIRE	3,000	1,080	1,080	1,080	0.13%
1401	BUSINESS RATES	8,868	8,860	8,860	8,860	1.09%
1501	WATER	3,800	4,618	4,618	4,618	0.57%
1611	FIRE RELATED FIXTURES	100	-	-	0	0.00%
1711	CLEANING MATERIALS (BUILDING)	4,000	3,533	3,533	3,533	0.43%
1721	PREMISES RELATED COSTS	3,000	2,029	2,029	2,029	0.25%
1805	SPECIAL PERILS INSURANCE	400	407	407	407	0.05%
Total Premises		93,168	85,172	85,172	85,172	10.46%
Transport Related Expenses						
2401	CAR ALLOWANCES	-	1,548	1,548	1,548	0.19%
Total Transport		-	1,548	1,548	1,548	0.19%
Supplies and Services						
3005	EQUIPMENT INSURANCE	2,800	2,282	2,282	2,282	0.28%
3021	LICENCES (NON VEHICLE)	2,500	1,705	1,705	1,705	0.21%
3053	CAPITATION	15,000	18,997	20,910	18,997	2.33%
3202	SCHOOL MEALS	17,228	17,625	17,625	17,625	2.16%
3620	POLICE CHECKS	180	88	88	88	0.01%
3780	PERSONNEL SLA	2,320	2,320	2,320	2,320	0.28%
3785	CLERK OF GOVERNING BODIES	750	750	750	750	0.09%
3851	CONTRIB. TO FUNDS	-	145	145	145	0.02%
3864	PURCHASE LEDGER SLA	800	876	876	876	0.11%
3865	CORPORATE LANDLORD SLA	9,000	8,992	8,992	8,992	1.10%
3866	MATERNITY SLA - SCHOOLS	597	3,677	3,677	3,677	0.45%
3870	INSTRUMENTAL MUSIC SLA	3,800	4,192	4,192	4,192	0.51%

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School:	Cwmfelin Primary	Budget	Expenditure to period 12 as at 07/05/25	Budget committed as at 07/05/25	Projected Expenditure	Spend of budget
Budget allocation:	£814,391					
3875	SCHOOLS LEGAL SLA	1,050	1,050	1,050	1,050	0.13%
3876	CARETAKINGS SLA	1,150	1,150	1,150	1,150	0.14%
3877	FINANCE SLA	2,070	2,070	2,070	2,070	0.25%
3878	I.T. SLA	9,900	9,261	9,261	9,261	1.14%
5226	WASTE DISPOSAL CHARGES	2,400	2,001	2,001	2,001	0.25%
6802	COMPUTER COSTS: GENERAL	2,000	3,083	3,083	3,083	0.38%
6803	POSTAGES	20	3	3	3	0.00%
6804	TELEPHONE CHARGES	200	238	238	238	0.03%
6810	MOBILE TELEPHONES	40	18	18	18	0.00%
6821	PHOTOCOPYING	1,200	960	960	960	0.12%
6871	LIABILITY INS'NCE	150	150	150	150	0.02%
7301	NON IT EQUIP OPERATING LEASES	1,000	741	741	741	0.09%
Total Supplies and Services		76,155	82,371	84,284	82,371	10.11%
Total Expenditure		1,084,236	1,171,576	1,173,490	1,171,577	143.86%
Estimated Income						
8007	GOVERNMENT GRANTS	(146,822)	(212,156)	(212,156)	(212,156)	-26.05%
8242	OTHER CONTS. ETC.	(10,992)	(15,559)	(15,559)	(15,559)	-1.91%
8311	SCHOOL MEALS SALES	-	(2,222)	(2,222)	(2,222)	-0.27%
8312	STAFF MEALS SALES-SCHOOLS	-	(1,086)	(1,086)	(1,086)	-0.13%
8471	OTHER FEES RECEIVABLE	(95,000)	(102,580)	(102,580)	(102,580)	-12.60%
8755	SUPPLY COVER	-	(2,380)	(2,380)	(2,380)	-0.29%
Total Estimated Income		(252,814)	(335,982)	(335,982)	(335,982)	-41.26%
Cwmfelin Primary						
Budget Allocation		814,391				
Estimated Income		335,982				
Underspend (+) or Over		57,130				
Total Amount Available		1,207,503				
Total Estimated Expenditure		1,171,577				
Estimated Credit/Debit		35,927	***			
*** The estimated end of year balance assumes all expenditure allocations are fully spent and all estimated income is received in full. Please advise us as soon as possible if you become aware of any changes that may affect the estimated under/overspend.						
Balances remaining in allocations to date:						
Employees		-				
Premises		0				
Transport		-				
Supplies and Services		(1,913)				
Capital Financing Costs		-				
Income		-				
Total balances remaining in allocations to date:		(1,913)				

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