Safeguarding

Please speak directly to a Designated Safeguarding Person (DSP) if you have concerns about the wellbeing of any of our pupils.

DSP for Child Protection Mrs J Edwards	**Deputy DSP for Child Protection** Mrs A Morris	**Deputy DSP for Child Protection** Mr J Desmond

If you have a concern about a member of staff, please speak with the Headteacher in the first instance, if not available then a deputy DSP. Any concerns relating to the Headteacher should be directed to the Chair of Governors, Mrs N. Ronan-Thomas. Contact details can be obtained from the school office.

Abuse or the suspicion of abuse may come to your attention as a result of:

- Disclosure.
- Observation of an injury.
- Information from a parent/carer or another child.
- Changes in behaviour that concern you.

How to deal with the above:

- Keep an open mind.
- Reassure the child that they have a right to tell.
- Listen carefully.
- Work at the child's pace.
- Ask only open questions – if you must ask them, clarify the facts, don't interrogate.
- Explain what you need to do next.
- Share with DSP immediately.
- Record accurately and quickly using the child's words.
- If the DSP is not available, you must submit the referral yourself.

Next steps:

- If you observe injuries such as bruising or marks these need to be passed on to your DSP immediately.
- All telephone referrals will need a C1 submitted within one working day.
- Ongoing monitoring will be vital – Keep your DSP/My concern system updated in the event further information needs providing to MASH.

Remember:

- In the event your DSPs are not available you have responsibility to submit a C1 referral.
- You can speak with your education engagement coordinator or DSP if you need advice and guidance.
- You can use the MASH / EH consultation lines for advice and guidance on
- Use the flowcharts available to follow correct processes.

Children's Services Assessment team (MASH) 01656 642320 / 01656 815420
Mashcentra@bridgend.gov.uk
School telephone: **01656 815525**
Email: head@cwmfelinps.bridgend.cymru

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Awyddus i Ddysgu. Balch i Gyflawni.