



SAFEGUARDING POLICY REVIEW - November 2023

Section 3.5 of the policy states:-

The Royal Society for the Prevention of Accidents and the NSPCC both recommend that no one under 16 years of age should be left to care for a younger child. Whilst there is no minimum age set in law, our school will implement suggested guidance and not routinely release younger children who require collection to anyone under the age of 16. Individual requests to consider a variation to this policy will be considered on its merits and clearly recorded; a parental signature will be required. Without an appropriate authorising signed request, the school will adhere to the guidance as listed above.

In order to comply with this guidance, please submit a request to the school in order for a sibling to collect a younger child at home time.

This could be in the form of a brief letter. Please see the example below. The written request should be signed and dated and submitted to school at your earliest convenience or before any collection takes place.

Many thanks for your cooperation.

Mrs Edwards

Dear Mrs Edwards,

I would like to request permission for my child (name of older sibling) to collect their younger brother / sister (please provide name) who is currently in (name of class) at Cwmfelin Primary School.

Yours sincerely,

_____ Name of parent

_____ Signature of parent

_____ Date

*Please note that a written signature is required rather than an electronic one.