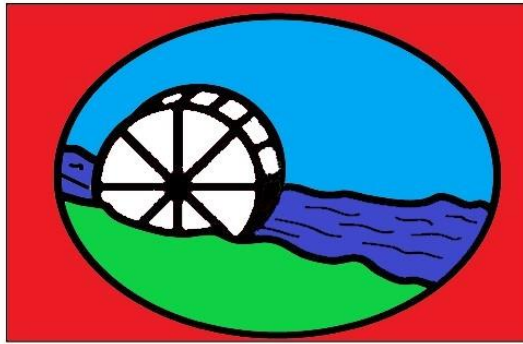


Cwmfelin Primary School

Governing Body Annual Report to Parents

Eager to Learn. Proud to Achieve.



Awyddus i Ddysgu. Balch i Gyflawni.

Academic Year 2022 / 2023

UNCRC – Article 29

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A WORD FROM THE CHAIR OF GOVERNORS

Dear Parents and Carers,

On behalf of the Governing Body, I am very pleased to present Cwmfelin Primary School's annual report to you. It provides important information for you about how our school has performed during the previous academic year.

Cwmfelin School offers a warm welcome to our new intake of children, hoping they have settled in very quickly, and enjoy their time in our school.

As with all Schools, the last couple of years has been a huge learning experience for each one of us, teaching and learning on various platforms has taught us so much, and have added even greater value to our teaching.

The start of this new academic year (2023-24), we as the Staff and the Governing body look forward once again to building on the success of previous years, which culminated in a very successful Estyn inspection in January of this year, the result of which can be viewed on-line for all to see.

As a whole school we know and fully understand what challenges lay ahead of us, with the new Welsh Curriculum, and its broader more inclusive learning base, which the children will surely benefit from, and as a school, we are fully committed to ensure that we are providing those quality learning experiences

As Chair of Governors, I would take this opportunity to personally pay tribute to all our Cwmfelin staff, and our Governing Body for their hard work, dedication, and resilience, while working as a team, by providing those essential valuable teaching and learning experiences for all our children.

The Staff and Governing Body are looking forward to seeing and welcoming all our children and their parents once again to this new academic year, while we are still setting higher standards for ourselves, and remaining a top performing school within our County Borough.

Thomas H Beedle

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Governing body of Cwmfelin Primary School

Governing Body (as at Spring 2023)			
Chairperson: (LA)	Mr T Beedle, 2 Chestnut Grove, Garth, Maesteg, CF34 ONT tom.beedle@gmail.com		
Substantive Headteacher:	Mrs J Morgan		
Acting Headteacher:	Mrs J Edwards		
Teachers:	Mrs L Evans	Staff:	Mrs G Hulme
Parents:	Dr B Williams	Community:	Mrs N Ronan-Thomas
	Mr P Groves		Mrs A Sharma - Thomas
	Mrs J O’Gorman		Mr M Jones
	Mr C Price		CIr P Sasiruban
		Bridgend LA:	Rev G John
			Mrs L Beedle
Clerk to the Governors: Miss Simone Delaney School Governance Solutions Ltd c/o Cwmfelin Primary School schoolgovernancesolutions@gmail.com			

MEETING:- No meeting was petitioned last year therefore no action has been taken.

About our Governing Body

The role of the Governing Body is to provide strategic management, and to act as a critical friend, supporting the work of the Headteacher and other staff. The full Governing Body usually meet once each term, under special circumstances they may need to have extra-ordinary meetings, but these are very rare.

The Governors at Cwmfelin Primary use a committee structure to undertake their monitoring and evaluation roles. Membership and terms of reference of the committees are determined annually. Finance, Staffing, Health and Safety, Curriculum and Complaints committees are examples. These committees meet outside of the full Governors meetings, as required, to discuss specific issues that arise throughout the year. Each committee reports fully to the whole Governing Body through its agenda/minutes.

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School aims

School motto: *Eager to learn, proud to achieve*

School vision: We provide a safe, happy, inspiring learning environment built on high expectations, tolerance and mutual respect.

Together we instil confidence in our children to enable them to become resilient, hardworking, ambitious learners who will grow and develop into valued citizens of Wales and the wider world.

Our School Curriculum

We are continuing to develop our Cwmfelin Curriculum which began its implementation in September 2022.

The four purposes are at the heart of our curriculum and underpin everything that we do. Teachers ensure that planning reflects these four purposes and provide opportunities for pupils to become:

-  Ambitious, capable learners ready to learn throughout their lives
-  Healthy, confident individuals, ready to lead fulfilling lives as valued members of society
-  Ethical, informed citizens of Wales and the world
-  Enterprising, creative contributors, ready to play a full part in life and work.

Throughout the school, lessons focus on the knowledge, skills and experiences that pupils will experience in a range of real life, authentic contexts. Through consultation with parents, pupils and staff, our curriculum has developed and allowed for a concept-based approach to be implemented. Cross cutting themes and cross curricular skills are evident in planning and pupils contribute to the planning process. Children learn through an inquiry- based approach and teachers incorporate a range of strategies to promote thinking skills into daily lessons.

A variety of teaching methods are employed to encourage pupils to become independent learners and access a range of more challenging materials.

All pupils are encouraged to speak Welsh and incidental Welsh is used throughout the school day. We are currently working towards our Bronze Siarter Iaith Award with our Criw Cymraeg. Welsh Language is promoted in classes through displays and storybooks and Welsh songs and prayers feature in assemblies. Our annual Eisteddfod celebrates the heritage, language and culture of our country and we explore how these aspects represent our 'cynefin'.

School prospectus

Our school prospectus is updated annually in line with Welsh Government guidelines and is initially distributed to every family when their child enters Cwmfelin Primary. Any family wishing to receive an additional copy of the school prospectus may request a copy from the office or view it on our school website.

Financial Statement for the financial year 2022-2023

Appendix A is a copy of the school's financial statement for the Financial Year 2022-23.

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Our Staffing Structure 2022-2023

PUPILS ON ROLL: (JUNE 2022)		TEACHING STAFF
Rising 3's	6	Miss C Bumford
Nursery	26	
Reception	30	Miss R Hopkins
Year 1	23	Mrs S Evans
Year 2	23	Mrs E Rowlands
Year 3	28	Miss J Pearce (Miss H Howells covering maternity)
Year 4	29	Mr J Desmond
Year 5	30	Mr A Bluck
Year 6	26	Mrs L Evans
Total	222	

Our Teaching AoLE Teams 2022-23

Languages, Literacy and Communication

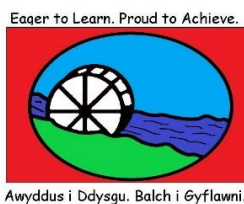
Mrs L Evans
Mrs E Rowlands

Numeracy and Mathematics

Mr J Desmond

Expressive Arts

Mr A Bluck



Humanities

Miss C Bumford

Science and Technology

Mrs L Evans

Health and Wellbeing

Miss R Hopkins

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Curriculum Organisation

We aim to offer a broad and balanced curriculum throughout the school, organised broadly into Progression Step 1 (Nursery/Reception), Progression Step 2 (Classes 1,2 & 3) and Progression Step 3 (Classes 4,5 & 6). Our Curriculum for Wales development provides opportunities for pupils to develop their knowledge, skills and experiences through high standards of teaching and learning. Pupils are involved in planning for their learning and we teach through an inquiry- based approach. At the start of each inquiry, immersion sessions set the scene and generate enthusiasm for the topic. Pupils develop specific skills and demonstrate their learning through showcases to a wider audience including parents, other classes and in digital form.

Arrangements for pupils with Additional Learning Needs (ALN)

In line with our policy, which can be found on our school website, there are agreed procedures for identifying, assessing and teaching children with additional needs. Each child has an individual learning plan with specific targets which are regularly reviewed. Parents and pupils are included in the review meetings which focus on pupil progress and suitable provision.

Religious Education and Collective Worship

Religious Education is provided for every pupil in the school. The school has no particular affiliation with any religious denomination but is broadly Christian in nature and recognises a broad range of other faiths.

Acts of collective worship are held each day and are led by different members of the teaching staff and visiting speakers. Local clergy also occasionally take whole school assemblies, which are enjoyed by the pupils. A pupil may be excluded from Religious Education and collective worship on religious grounds following a request from the parent, with whom alternative provision will be discussed.

Healthy School

The school endeavours to follow guidance outlined in the Welsh Government's Appetite for Life Action Plan and Healthy Eating in Maintained Schools. Pupils have access to drinking water throughout the school day and only fresh fruit is permitted as a snack at break time.

All school dinners meet Welsh Government requirements. The school meals service also promotes positive nutritional messages by providing healthy food in Breakfast Club. Pupils are given the choice of water or milk to drink with their lunch. During 2022-23, the Welsh Government introduced a 'Universal Free School Meals' offer, providing free school meal entitlement for all pupils from Reception to Year2. This will be extended to other cohorts in Junior classes during the following academic year.

Language use in School

The curriculum is delivered through the medium of English. However, education provision promotes bilingual skills and reflects the language and culture of Wales. The Welsh dimension of the curriculum is developed through a Welsh ethos within the school, through the selection of appropriate subject content and through the learning of Welsh. Welsh is taught as a second language throughout the school and the use of Welsh is encouraged throughout the school day.

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School Policies

The following policies and documents have been reviewed and updated during the 2022-23 academic year:-

Additional Learning needs
Complaints
Anti-Bullying
Attendance
Health & Safety
School Emergency Plan
School Toilet Policy
School Uniform
Healthcare Needs
Safeguarding
Marking & Feedback
Data Protection
PREVENT

School Toilet Facilities

There are age-appropriate toilet facilities for pupils throughout the school. Pupils in Early Years, Year 1 and Year 2 have access to toilets in the demountable classrooms. Pupils in classes 3 and 4 share toilets at the south end of the main building and boys and girls in years 5 and 6 access separate facilities at the north end of the main building. School toilets are cleaned daily and any operational or cleaning issues are addressed promptly by staff.

School Improvement

The School Improvement Plan (SIP) communicates the vision for improvement in the form of targets and actions and ensures that achievement is raised in all aspects of school life. The targets for 2022-23 were:

Target 1

To continue to develop the quality of teaching, in line with the Curriculum for Wales.

Target 2

To continue to develop and refine an effective curriculum.

Target 3

To further develop and refine leadership at all levels, ensuring effective roles and responsibilities, and robust and monitoring procedures.

Target 4

To continue to develop provision for supporting wellbeing, equity and inclusion, in line with ALN reform.

Complaints

The governors hope that any concerns and issues can be addressed through discussion with the class teachers, the Headteacher and/or administration staff prior to becoming an issue for the attention of the Governing Body and the local authority. Our complaints policy sets out the agreed procedures for handling complaints and is available on the school website or directly from the school upon request.

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Attendance

The school places strong emphasis on good attendance and pupil attendance is regularly monitored. Parents should note that Welsh Assembly guidelines state that taking children on holidays during term time is not an entitlement for parents and all such absences need to be applied for in advance.

Pupil Attendance/Absence – 2022/23

Number of Sessions Lost	Reason	Code
320	Other authorised circumstances	C
1513	Unauthorised holiday	G
10	Authorised Holiday	H
4313	Illness	I
641	Late before registration closes	L
313	Medical/ Dental Appt	M
498	Unauthorised absence not cover by any other code	O
53	Approved sporting activity	P
101	Late after registration closes	U
395	Educational Visit/Trip	V
878	Forced/Partial Closure	Y

The School Day / Session Times

	Morning Session	Lunchbreak	Afternoon Session
Nursery	9:00 – 11:45	11.45 – 13:00	13:00 – 15:00
Reception	9:00 – 11:45	11:45 – 13:00	13:00 - 15:15
Year 1 & Year 2	9:00 – 12:00	12:00 – 13:00	13:00 - 15:15
Years 3,4,5 & 6	9:00 – 12:00	12:00 – 13:00	13:00 - 15:30

School Holiday Dates

A link to school holiday dates for 2023/24 can be found at the end of this report.

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Extra-Curricular Activities

We are very proud of the variety of clubs that we have on offer at Cwmfelin Primary. The pupils have enjoyed:

• Rugby • Football • Netball • Reading club • Recorder club	• Choir • ICT club • Cross Country • Lego / construction club • Craft club
---	--

Activities, achievements and community links

Our pupil committees resumed and met throughout the year, namely; Pupil Council, Eco Council, Rights Respecting Ambassadors and Criw Cymraeg. These groups play a valuable role in the development of our school and organised many activities linked to specific areas of pupil interest. For example, Criw Cymraeg began their work towards achieving the Siarter Iaith award, Pupil Council organised many fundraisers including Children in Need activities, Eco Council continued to gather evidence to renew our Green Flag and Ambassadors are advocates for children's rights.

Links with the community continue to develop and we maintain good relationships with Maesteg library, local health and social services, Dogs Trust, our local PCSO's, local businesses, Maesteg Town Council and the Fire Service.

Staff recognise and celebrate pupil achievement through weekly award assemblies held on Fridays. A Seren yr Wythnos (Star of the Week) is selected from each class and pupils share certificates, medals and trophies from extra-curricular clubs and sports. A weekly attendance certificate is presented to the class with the highest attendance that week as well as Cwmfelin Bear who joins their class for the week.

Pupils have benefited from a range of visits during the year in order to enhance their learning and deepen understanding of their inquiry work. These included trips to Maesteg library and Town Centre, local playgrounds, Parc Tir Iarll, Bryngarw Park, Porthcawl Pavilion, South Wales Miners Museum, Role Play Lane, Wiggleys Fun Farm, Margam Park and Fonmon Castle.

Sports Provision

The school provides good opportunities for pupils to participate in a wide range of sports. The aim of the school is to improve skills in a way that will create life-long commitment to activities and sport, and promote a healthy lifestyle. The school curriculum incorporates a variety of creative, competitive and adventurous activities.

Pupils in Years 4, 5 and 6 participated in an intensive swimming programme to develop confidence and skills, while pupils in Year 6 attended a residential trip to Manor Adventure. They participated in a wide range of outdoor adventurous activities including archery, shooting, stand up paddle boards, canoeing, zip wire, kayaking, climbing and abseiling.

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Two separate sports events were hosted on the field with all children taking part. Sports Day celebrations were a huge success, with parents attending to celebrate and support sporting achievements.

The school Running club regularly complete in the Bridgend Schools Cross Country league with a number of pupils achieving success. The Rugby team participated in the Keith Grice tournament.

Pupils in Class 5 attended the Ospreys tournament and the Apollo football tournament. Classes 5 and 6 also attended the Maesteg Park rugby tournament and the Cluster football event at Caerau Primary.

We are very grateful to WEPA who continue to be our sponsor and provided funds to purchase additional rugby and football kit.

Frankie-Lee Jones attended the Welsh National Closed Judo Championships, performing to a very high standard. As a result, she has been selected for the Welsh Minors Squad for 2023

Estyn Inspection

The school received notice of an Estyn inspection in January 2023 and, during the week 23 – 26 January, inspectors observed lessons, spoke to staff, pupils and parents and discussed school improvement with the Senior Leadership Team. The published report highlighted many positive features including our robust safeguarding arrangements, the excellent behaviour of our pupils, strong working relationships between staff and pupils and provision which offers opportunities for pupils to learn within authentic contexts. Our work to incorporate our Big Bocs Bwyd was an outstanding feature and we were especially proud to be invited to write a case study for Estyn to share good practice. Following the inspection, three recommendations were identified:

- Improve the teaching of extended writing to ensure that older pupils develop and organise their ideas effectively
- Ensure that Welsh language teaching builds progressively on pupils' oracy skills across the school
- Evaluate the effectiveness of provision funded by the pupil development grant, to ensure that leaders know the impact it has on outcomes for vulnerable pupils

These recommendations will be included in our SIP for 2023-24.

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School Holiday Dates

<https://www.bridgend.gov.uk/residents/schools-and-education/term-dates/>

Term dates for the year 2023/24

This table contains term dates for year 2023/24	Autumn Term 2023	Spring Term 2024	Summer Term 2024
Begins	Monday 4 September 2023	Monday 8 January 2024	Monday 8 April 2024
Half Term	Monday 30 October 2023 - Friday 3 November 2023	Monday 12 February 2024- Friday 16 February 2024	Monday 27 May 2024 - Friday 31 May 2024
Ends	Friday 22 December 2023	Friday 22 March 2024	Monday 22 July 2024

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Bridgend County Borough Council					Cost Centre:	4320
					Based on:	217.12
Run for Period 12 2022/2023 on 22/05/23						
School:	Cwmfelin Primary	Budget	Expenditure to period 12 as at 21/05/23	Budget committed as at 21/05/23	Projected Expenditure	Spend of budget
Budget allocation:	£823,164					
Employee Related Expenses						
AA	Teaching Staff	597,000	629,392	629,392	629,392	76.46%
CB	Cleaners	21,000	26,931	26,931	26,931	3.27%
CD	Supervisory Assistants	23,500	21,225	21,225	21,225	2.58%
CJ	Special Needs Support Assistant	5,000	-	-	0	0.00%
MB	School Clerk	27,200	29,258	29,258	29,258	3.55%
MC	Nursery Nurses / Learning Support Officers	123,000	125,068	125,068	125,068	15.19%
MS	School Site Managers	26,800	32,472	32,472	32,472	3.94%
MX	Cover Supervisors	5,000	6,294	6,294	6,294	0.76%
WA & XX99	Supply Cover and Agency Staff	35,000	36,330	36,330	36,330	4.41%
WA09	Mutual Fund SLA	6,186	13,583	13,583	13,583	1.65%
XX70	Staff Training	1,000	3,575	3,575	3,575	0.43%
XX91	Gratuities	-	-	-	-	0.00%
Total Employees		870,686	924,128	924,128	924,128	112.27%
Premises Related Expenses						
1005	REPAIRS & MAINT (DELEG'D)	12,000	2,507	2,507	2,507	0.30%
1101	MAINTENANCE OF GROUNDS	1,200	956	956	956	0.12%
1202	GAS (EXCL LPG)	6,000	6,977	6,977	6,977	0.85%
1203	ELECTRICITY	11,000	12,235	12,235	12,235	1.49%
1302	PREMISES HIRE	2,000	1,980	1,980	1,980	0.24%
1401	BUSINESS RATES	7,891	7,891	7,891	7,891	0.96%
1501	WATER	3,500	3,428	3,428	3,428	0.42%
1611	FIRE RELATED FIXTURES	150	95	95	95	0.01%
1711	CLEANING MATERIALS (BUILDING)	3,000	4,930	4,930	4,930	0.60%
1721	PREMISES RELATED COSTS	4,500	12,590	12,590	12,590	1.53%
1805	SPECIAL PERILS INSURANCE	380	377	377	377	0.05%
Total Premises		51,621	53,964	53,964	53,964	6.56%
Transport Related Expenses						
2401	CAR ALLOWANCES	-	334	334	334	0.04%
Total Transport		-	334	334	334	0.04%
Supplies and Services						
3001	PURCHASE OF EQUIPMENT	3,000	3,113	3,113	3,113	0.38%
3005	EQUIPMENT INSURANCE	2,400	2,369	2,369	2,369	0.29%
3021	LICENCES (NON VEHICLE)	1,500	1,991	1,991	1,991	0.24%
3053	CAPITATION	20,000	37,543	37,304	37,543	4.56%
3202	SCHOOL MEALS	14,467	40,865	40,865	40,865	4.96%
3620	POLICE CHECKS	200	494	494	494	0.06%
3780	PERSONNEL SLA	2,410	2,410	2,410	2,410	0.29%
3785	CLERK OF GOVERNING BODIES	750	750	750	750	0.09%
3864	PURCHASE LEDGER SLA	600	680	680	680	0.08%
3865	CORPORATE LANDLORD SLA	9,200	8,992	8,992	8,992	1.09%
3866	MATERNITY SLA - SCHOOLS	621	3,034	3,034	3,034	0.37%
3870	INSTRUMENTAL MUSIC SLA	3,000	3,630	3,630	3,630	0.44%
3875	SCHOOLS LEGAL SLA	1,050	1,050	1,050	1,050	0.13%
3876	CARETAKINGS SLA	1,045	1,045	1,045	1,045	0.13%
3877	FINANCE SLA	1,804	1,804	1,804	1,804	0.22%
3878	I.T. SLA	9,800	8,170	8,170	8,170	0.99%
5226	WASTE DISPOSAL CHARGES	1,500	1,564	1,564	1,564	0.19%
6802	COMPUTER COSTS: GENERAL	6,000	6,022	6,022	6,022	0.73%
6803	POSTAGES	50	69	69	69	0.01%
6804	TELEPHONE CHARGES	2,300	1,846	1,846	1,846	0.22%
6810	MOBILE TELEPHONES	50	42	42	42	0.01%
6821	PHOTOCOPYING	1,500	1,172	1,172	1,172	0.14%
6871	LIABILITY INS'NCE	245	244	244	244	0.03%
7301	NON IT EQUIP OPERATING LEASES	800	741	741	741	0.09%
Total Supplies and Services		84,292	129,639	129,400	129,639	15.75%
Total Expenditure		1,006,599	1,108,066	1,107,827	1,108,066	134.61%
Estimated Income						
8003	WG NON DIRECT FUNDING	(112,356)	(115,156)	(115,156)	(115,156)	-13.99%
8007	GOVERNMENT GRANTS	(11,751)	(27,164)	(27,164)	(27,164)	-3.30%
8242	OTHER CONTRS. ETC.	(8,507)	(13,619)	(13,619)	(13,619)	-1.65%
8311	SCHOOL MEALS SALES	-	(28,607)	(28,607)	(28,607)	-3.48%
8312	STAFF MEALS SALES-SCHOOLS	-	(390)	(390)	(390)	-0.05%
8313	VISITORS MEALS (SCHOOLS)	-	(9)	(9)	(9)	0.00%
8462	HIRE OF PREMISES	(200)	-	-	0	0.00%
8471	OTHER FEES RECEIVABLE	0	(36,199)	(36,199)	(36,199)	-4.40%
Total Estimated Income		(132,814)	(221,144)	(221,144)	(221,143)	-26.87%
Cwmfelin Primary						
Budget Allocation		823,164				
Estimated Income		221,143				
Underspend (+) or Overspend (-)		104,086				
Total Amount Available		1,148,393				
Total Estimated Expenditure		1,108,066			4.90%	
Estimated Credit/Debit		40,327	***			
Balances remaining in allocations to date:						
Employees		0				
Premises		-				
Transport		-				
Supplies and Services		240				
Capital Financing Costs		-				
Income		0				
Total balances remaining in allocations to date:		240				

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*The estimated end of year balance assumes all expenditure allocations are fully spent and all estimated income is received in full. Please advise us as soon as possible if you become aware of any changes that may affect the estimated under/overspend.

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